



# MoRE Sports Complex

MoRE Sports Complex  
26705 West Commerce Drive, Ste. B  
Volo, IL 60073  
779-265-4004

## **Facility Rental Information and Agreement**

Thank you for choosing our facility for your rental. The facilities are available to the public. The MoRE Sports Complex is available for use by both groups and individuals.

### **Reserving the Room**

In order to reserve a room and secure a date, the facility rental form must be completed and submitted. A Security Deposit of half of the balance or first month balance to secure your rental due at the time of booking. The Facility Manager must approve the date once all the above is completed. You will be contacted to confirm dates and be given a total cost. Payment must be paid upon receiving rental invoice, not less than 14 days before the event. This payment will cover the first months rental or half the rental invoice, all invoicing will be billed and due one month in advance of the rental.

### **Insurance**

Certificate(s) of Insurance must include the following minimum limits of insurance coverage required for rentals, for groups or organizations renting at the MoRE Sports Complex - \$1,000,000 per occurrence; \$2,000,000 aggregate coverage for general liability and MUST provide 30 days' notice of cancellation, except 10 days' notice for non-payment of premium.

The MoRE Sports Complex must be named on the Certificate(s) of Insurance as the Certificate Holder.

The Endorsement issued under the General Liability policy of insurance for the event must reflect that the MoRE Sports Complex is an additional insured for the event.

All required Certificates of Insurance and Endorsements must be received 24 hours prior to the event. Non-issuance/revocation of the permit may occur for failure to provide acceptable insurance coverage.

### **Rental Rules and Policies**

- ⇒ Clean-up should start in advance to assure completion before the end of rental time. This policy will be strictly adhered to. If this is violated, the rental will be charged an additional \$50 for every 15 minutes past end time.
- ⇒ The facility must be left in order by the renter. This includes tables, chairs and all garbage. Additional time used by the renter for set-up/clean up should be included rental time. Renter should leave the room(s) as they found it. Rental Manager will remove trash placed in receptacles as needed, but all trash items should be off tables, chairs, floors, etc. and put in proper receptacle during rental.
- ⇒ The MoRE Sports Complex will charge additional fees for both damage and added cleaning required by our staff. Any damage done to the room/building will be taken from the security deposit.
- ⇒ The renter is responsible for the conduct of all involved people. Members of the group may not use other areas of the building. Food and Beverages are to be limited to the Rental Room.
- ⇒ Cancellation notice is 7 days for single day rentals and 30 days for multiple days rentals. If proper notice is not given, 100% of the rental fee will be due.
- ⇒ The MoRE Sports Complex is not responsible for damage to or loss of personal property or for any injuries that may occur to renters or their attendees and nothing shall be sold, given, exhibited or displayed without permission.
- ⇒ The Renter may not charge admission or charge a fee to come to their event.
- ⇒ The MoRE Sports Complex prohibits use of any tobacco products on or within twenty five feet of the doors and playground. This includes smokeless and vapor cigarettes.
- ⇒ Indoor decorations may be placed on tables, tied to window handles or taped (painters tape only) onto walls (no tacks), helium balloons must be weighted down.
- ⇒ A Rental Manager will be available to open and close the building, ½ hour before rental time and ½ hour after rental time (if there is no other events scheduled before or after rental) and will be present for the entire rental.

# **THE MoRE Sports Complex – FACILITY RENTALS WAIVER, RELEASE, INDEMNITY & HOLD HARMLESS**

As used in this Agreement, the terms “I”, “me” and “my” refer to the renter and all participants, guests, and spectators, and each and all of their successors, heirs, executors, trustees and assigns. The term “you” or “your” refer to the MoRE Sports Complex. The terms “facility” or “premises” means any and all real property, equipment, and any other fixtures and appurtenances. The term “equipment” means any and all personal property, including but not limited to sporting goods, equipment, rented to me in relation to the use of the MoRE Sports Complex.

In consideration of the MoRE Sports Complex permitting me to rent, lease and/or reserve all or any portion of the premises and equipment described, and as a condition of such rental, lease or reservation, I Agree that I:

- Have read, fully understand and will comply with all facility and equipment rules;
- Knowingly and voluntarily assume the risk of participating in and all activities on the premises;
- Recognize that my use of the premises or certain equipment may require strenuous exertion, carry the potential for bodily contact, and carries with it certain inherent risks of injury, death, and damage to real or personal property.
- Have inspected the premises and equipment and have found it to be in a safe condition for the activities which I intend to conduct
- Knowingly and voluntarily waive, release and discharge the MoRE Sports Complex and its officers, agents, employees, volunteers, and independent contractors from any and all claims for injuries, damages, or loss of any kind or severity whatsoever, which I might sustain as a result in participating in any and all activities on the premises by reason of the nature of the activities or the physical condition of the premises; and
- Shall indemnify, defend and hold harmless the Released Parties from any and all claims for injuries, damages, or loss of any kind or severity whatsoever, which might be sustained as a result of my participation in any and all activities, the physical condition of the premises or the nature or lack of supervision.
- In the event of accident, injury, or sudden illness, I authorize needed medical treatment by a physician and/or hospital selected by the MoRE Sports Complex.
- I understand that digital images/video may be taken during activities at the MoRE Sports Complex and I give permission to you to use such images in print, digital media, and social media to promote the MoRE Sports Complex.



**MoRE Sports Complex Rental Contract**

Name of Group/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of rental: \_\_\_\_\_ Times: \_\_\_\_\_

Equipment needed: \_\_\_\_\_

Fees (per hour): \_\_\_\_\_ x Amount of hours: \_\_\_\_\_ = \_\_\_\_\_

Deposit Amount : \_\_\_\_\_

(amount of 1/2 of total rental fee or 1st month of rental charge)

Rental Space:	
___ 1/2 court	___ Party Room
___ Full court	___ Daycare Gym
___ Dance Studio	

\*Will need copy of Certificate of Insurance on file before the first practice with MoRE Sports Complex as holder.

Other comments /agreements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**I HAVE ACKNOWLEDGE THAT I HAVE READ THE POLICIES/PROCEDURES/REQUIREMENT FORM. I UNDERSTAND AND ACCEPT THE CONDITIONS STATED.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Group/Organization)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(MoRE Sports Complex Management)